



DAV College Managing Committee Chitragupta Road, Paharganj, Delhi
DAV Staff Recruitment- 2025

Application Form (Phase I) for Teaching and Non-Teaching Staff
Kindly fill the whole form. Write N/A wherever not applicable as per your post/subject.

DAV BRANCH APPLYING FOR: _____

DAV INSTITUTIONS
SA ZONE C

Paste your
latest
photograph
here

Post Applied For:

(Please tick and fill whichever is applicable)

<input type="checkbox"/>	Teaching post (Please mention post applied for - e.g. PGT/TGT/ PRT/Nursery Teacher)	Mention Subject applied for
<input type="checkbox"/>	Non-teaching post (Please mention post applied for)	

Personal Information:

First Name: _____ Last Name: _____

Father's Name: _____ Mother's Name: _____

Nationality: _____ Religion : _____

Date of Birth: _____ / _____ / _____ (dd/mm/yyyy) Gender : Male Female

Registered Mobile Number: _____ WhatsApp Number: _____

Permanent Address: _____

_____ City: _____ State: _____

Pin code: _____ Email Address: _____

Proficiency in Computers : Yes No

Languages Spoken: _____

Whether working/worked in any DAV school : Yes No

If Yes, Name of the DAV School: _____

Year/s when worked/since when working _____

Total Experience (in years): _____

Name of School	Post and Subject	Date of Joining	Date of Relieving	Experience	Salary drawn

Educational Qualifications:

	Name of Board/ University	Year of passing	Marks Obtained	Total Marks	Percentage	Division	Whether passed from Correspondence/ Open School/Non-Collegiate (Yes/No)
X							
XII							
Graduation							
Post Graduation							

Professional Qualifications:

[M.Ed, B.Ed, N.T.T, J.BT, Computer Course etc]

	Name of Board/University	Marks Obtained	Total Marks	Percentage	Division	Whether passed from Correspondence/Open School/Non-Collegiate (Yes/No)
1.						
2.						
3.						

Certifications

CTET/STET/Any other

How can you contribute to the school besides teaching your subject?

Select your Interest area(s)

<input type="checkbox"/> Games and Sports	<input type="checkbox"/> Yoga	<input type="checkbox"/> Art and Crafts
<input type="checkbox"/> Organizing Events	<input type="checkbox"/> Painting	<input type="checkbox"/> Music
<input type="checkbox"/> Drama/Nukkad	<input type="checkbox"/> Dance	<input type="checkbox"/> Robotics
<input type="checkbox"/> Career counselling	<input type="checkbox"/> Literary activities	<input type="checkbox"/> SEWA & community welfare projects
<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____

Documents to be attach by the candidate

- Educational Certificates (Attach documents matching your listed qualifications)
- Professional certifications
- Experience Letters (if applicable)
- ID Proof (Aadhar/Passport/Any other)
- 2 Photographs (recent, passport size)
- Declaration

Declaration by the Applicant

I _____
S/D/W/o _____

hereby declare that all the information provided in this application form is true and correct to the best of my knowledge and belief.

I understand that if any information is found to be incorrect or misleading, my application may be rejected, and I may be disqualified from the recruitment process or my appointment may be terminated.

Date: ___/___/_____

Place: _____

Signature: _____

CBT 2025 : IMPORTANT POINTS TO REMEMBER (FOR CANDIDATES)

1. No candidate will be allowed to appear in the CBT from the school (exam centre) where he/she or his/her spouse or relative is/are working.
2. Non-CBT ad-hoc/temporary candidates must appear in CBT 2025.
3. Regular staff members aspiring for upgradation to a higher post/designation (if there is a vacancy in the school), must appear in CBT 2025.
4. **IMPORTANT** : CBT qualified candidate, who has got employment at a DAV school by virtue of CBT 2024, need not appear in CBT 2025, ONLY IF he/she continues to work in the same school at the same post. However, for joining another DAV school, in the same/other state/city, the candidate will have to appear in CBT 2025.
5. **IMPORTANT** : The candidates must use their RMN (Registered Mobile Number) and their own email id to login and fill the CBT Registration form. The same mobile number & email id will be required to access the admit card or P.E.C. in the later stages. Hence, candidates are warned not to change their mobile number or use someone else's mobile number for registration.
6. Duplicate applications will not be accepted for CBT 2025. Each candidate must apply for ONE POST ONLY. The datesheet will be condensed and multiple exams will fall on a particular day/slot. Hence, candidates must apply for the post they are eligible for and confident about.
7. Scrutiny of applications will be done before CBT at school/zonal level. Non-eligible candidates can not appear in CBT 2025.
8. To appear in CBT 2025, CBT Registration Form will be filled by the eligible candidates and exam fee will be paid online on DAV Recruitment website - <https://davrecruit.davcmc.in/> . Keep checking for updates on the website.

9.10 MINIMUM QUALIFICATION:

Following are the minimum qualification for various posts as prescribed by the DAVCMC:

Designations	Minimum Qualification
NTT* (Female candidates only)	Graduation (minimum 50% marks) with valid NTT (2 years) from a recognized institute. OR B.El.Ed . (4 years) OR D.El.Ed. (2 years) If NTT candidates are not available, Trained Graduates or Graduates with JBT (Two years) may be appointed.
PRT*	Graduation (minimum 50% marks) with JBT (Two Years). Preference should, however, be given to trained graduates.
TGT*	Graduation (minimum 50% marks) with B.Ed. as per the CBSE affiliation bye-laws* (*applicable for both - CBSE and State Education Board affiliated schools)
PGT*	Post-graduation (minimum 50% marks) with B.Ed. as per the CBSE affiliation bye-laws* (*applicable for both - CBSE and State Education Board affiliated schools)
<i>* CTET/STET is must where applicable as per the rules.</i>	
Librarian (Grade-I) in a Secondary/Sr. Secondary School	B.Lib., Knowledge of computer
Librarian (Grade-II) in a primary school or in primary wing of Sr. Secondary/ Secondary schools	B.Lib., Knowledge of computer
LDC (Admn.)/ LDC (Accounts)/ Stenographer	Graduation (B.Com in case of Accounts Clerk) with knowledge of Typing and Computer (MS Office atleast)/ Knowledge of Stenography is must for Stenographer.

UDC	<ul style="list-style-type: none"> - Graduation (preferably in Commerce) with knowledge of Typing and Computer. - Two Years Experience
Assistant	<ul style="list-style-type: none"> • Graduation with knowledge of Typing and Computer; knowledge of noting and drafting is essential. • Five years' experience.
Superintendent	<ul style="list-style-type: none"> • Graduates having full familiarity with tally and other software used in the school for Audit and Admn. Work proficiency in noting & drafting, letter writing; knowledge of rules and procedures of DAVCMC, knowledge of rules of concerned State Education Act/CBSE/any other affiliating body. • Ten years' experience
Nurse (Full time if school has 1501 students or more.)	<p>B.Sc. Nursing & Midwifery (4 years) from institute recognized by INC.</p> <p>OR</p> <p>3½ years Diploma in GNM with one year experience.</p>
Receptionist/Front Office Asstt. (Student-strength must be at least 500)	Graduation, Knowledge of Computer and Communication Skills in English
Lab. Assistant (For Physics, Chemistry, Biology, Bio-Technology, Home Science Lab)	B.Sc. with concerned subject or equivalent. He/ she must also possess working knowledge of computer.
Lab. Assistant (For Computer Science Lab.)	B.Sc. Computer Science / B.C.A. or equivalent.
Lab. Assistant (For Maths and Language Labs.)	B.A. for Language Lab. /B.Sc. (Maths) for Maths Lab. He/she must also possess working knowledge of computer.
Library Assistant	Diploma in Library & Information Science. He/she must also possess working knowledge of computer.
Counsellor & Wellness Teacher	<p>Graduation with Psychology</p> <p>OR</p> <p>PG Diploma in Child Development Course</p> <p>OR</p> <p>Graduation with Diploma in Career Guidance and Counselling.</p>

The services on the following posts be outsourced as per the requirement, ensuring the outsourced person has the qualification as mentioned against each :-

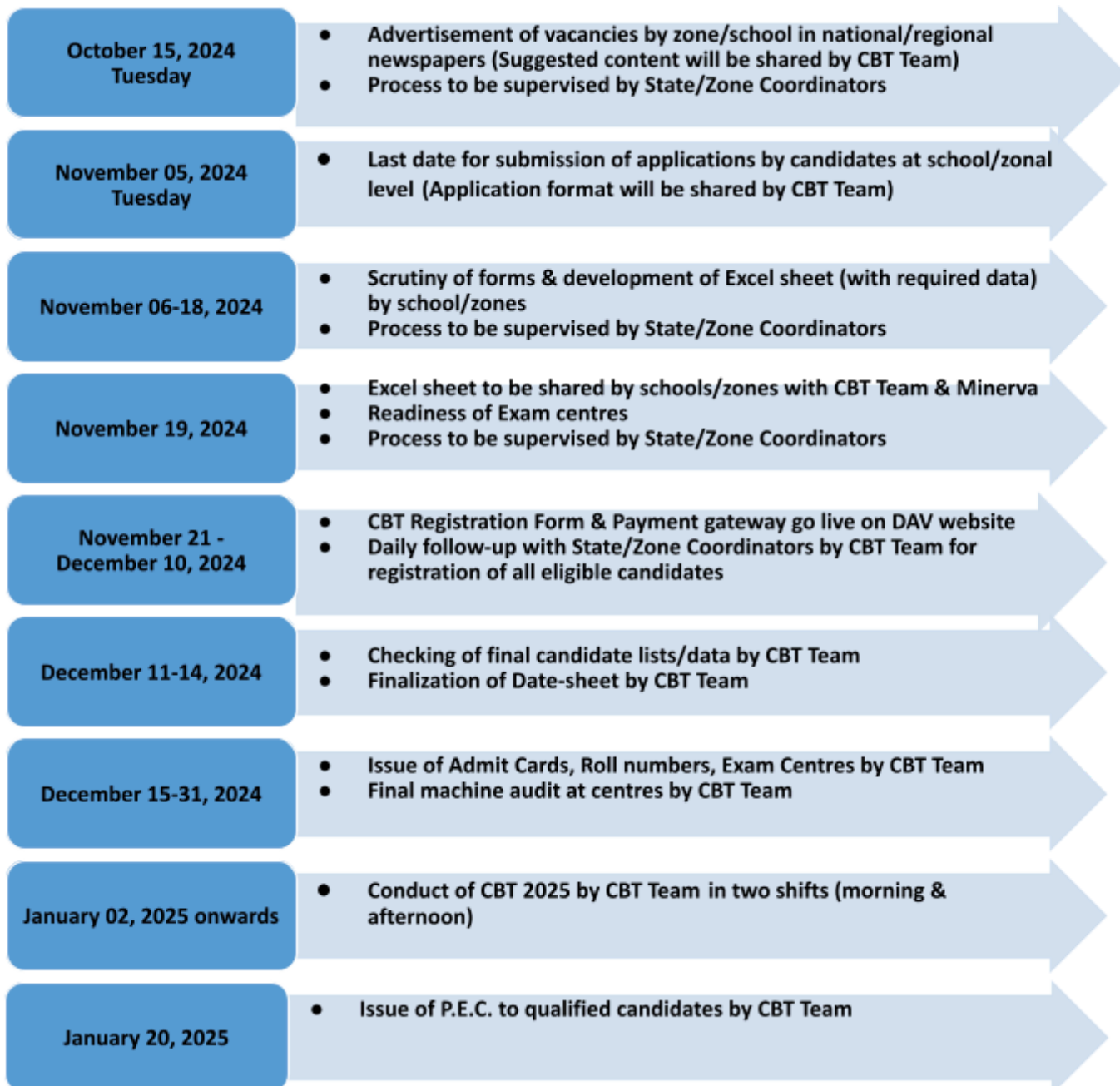
Network Assistant	B.Sc. (Computer Science) / B.C.A. with Diploma in Networking from a recognized institute.
Junior Engineer (Students' strength is 3500 and above)	<p>10+2 plus three years Diploma in Civil Engineer</p> <p>OR</p> <p>Graduate in Civil Engineers.</p>
House Keeper / Storekeeper	Graduation
Special Educator	<p>Graduate with B.Ed. (Spl. Education) alongwith CTET.</p> <p>Or</p> <p>Graduate, B.Ed. (General) alongwith Diploma in Special Education with CTET</p> <p>Or</p> <p>Graduate, B.Ed. (General) with Post Graduate Professional Diploma in Special Education with CTET</p> <p>Or</p> <p>Any other equivalent qualification approved by Rehabilitation Council of India (RCI) with CTET.</p>

CBT 2025 FAQs

1. When will the next CBT be conducted?

The next CBT will be conducted in January 2025.

2. What is the timeline of events for CBT 2025?



3. When and where will CBT - January 2025 be advertised?

CBT January 2025 will be advertised in the second week of October 2024 all over India in various national and regional newspapers.

4. Who will be accountable for advertising in the newspaper?

It is advisable to advertise collectively at Regional/Zonal level for better visibility and outreach through the newspaper. ROs/AROs, cluster heads and all principals of the region/zone must confer and deliberate to decide this and allot CBT booths/feeder

schools for collection of Application forms, as per distance, accessibility for the convenience of candidates.

5. In Phase 1, where/how will the candidates get the Application Form and where/how will they submit it?

It must be mentioned in the Advertisement where the candidates will get and submit the Application Form, e.g. either at CBT booth schools (hard copy on the counter) or downloadable PDF of the App. form be available on website/s. They will submit their duly filled forms with copies of certificates at the CBT Booth Schools (mentioned in the Advertisement).

6. What is the eligibility criteria to apply for different posts - teaching as well as ministerial posts in DAV?

Please follow DAVCMC and Govt. norms for eligibility.

7. How will the candidates fill the application form for CBT? Will it be available offline or Online?

The candidates will collect the Application Form either from CBT booth schools (hard copy on the counter - offline) or downloadable PDF of the App. form available on the region/school website/s (online).

They will submit their duly filled forms with copies of certificates at the CBT Booth Schools (mentioned in the Advertisement).

8. For which posts will CBT 2025 be conducted? / Which posts should be advertised in the newspaper?

TEACHING POSTS		
Nursery / Pre-Primary Teacher		
Wellness Teacher & Counsellor		
<u>PRT</u>	<u>TGT</u>	<u>PGT</u>
<ul style="list-style-type: none"> · English · Hindi · Sanskrit · Mathematics · Science · Social Science · Computer · Marathi · Gujarati · Punjabi · Bengali · Odia · Kannada · Tamil · Telugu · Music · Dance · Painting/Art & Craft · Library (Grade II) · Physical Education 	<ul style="list-style-type: none"> · English · Hindi · Sanskrit · Mathematics · Science · Social Science · Computer · Marathi · Gujarati · Punjabi · Bengali · Odia · Kannada · Tamil · Telugu · Music · Dance · Painting/Art · Library (Grade I) · Physical Education 	<ul style="list-style-type: none"> · English · Hindi · Mathematics · Physics · Chemistry · Biology · Geography · History · Political Science · Economics · Commerce · Computer · Psychology · Home Science · Sociology · Physical Education

Ministerial Posts

- LDC (Accounts)
- LDC (Administration)
- UDC
- Assistant
- Front Office Assistant/Receptionist
- Library Assistant
- Lab Assistant (Physics)
- Lab Assistant (Chemistry)
- Lab Assistant (Biology)
- Lab Assistant (Computer)
- Nurse

9. Who will have to appear for CBT 2025?

All those :

- who have never appeared in any DAV CBT [NEW APPLICANTS as per state wise eligibility criteria]
- Who did not qualify CBT 2024 [interested applicants eligible for applied post]
- Who qualified CBT 2024, but did not get any job in DAV till March 2025 and P.E.C. going to expire after 31 March 2025 [subject to eligibility]
- In-service teachers, who need promotion of designation only [eligibility for higher post required]
- **CBT qualified candidate, who has got employment at a DAV school by virtue of CBT 2024, need not appear in CBT 2025, ONLY IF he/she continues to work in the same school at the same post. However, for joining another DAV school, the candidate will have to appear in CBT 2025.**

10. A teacher is working for 5 years on contract and has cleared CBT 2024. Does she/he have to appear for CBT in case there is a regular vacancy in school?

11. I am a regular teacher working as PRT in a DAV School. Do I need to appear for CBT if there is a vacancy in the same school for TGT? What if there is a vacancy in some other DAV school nearby my location?

With due permission from your school Principal you will appear in CBT 2025.

12. A Candidate cleared CBT 2024 and got a 3 year contractual appointment in a school till 2027. Does he/she have to appear in CBT 2025? If not, then Does he/she have to appear in the demo/ interview in phase II?

No need to appear in CBT 2025 if you are continuing in the same school.

No need to appear in the demo/interview.

13. Currently, a candidate is staying in Delhi but he/she will move to Odisha in 4 months. From which state should the candidate apply for CBT 2025?

Apply from the state where you want the exam centre. After qualifying CBT, you can apply at any DAV school all over India.

14. If an applicant has cleared CBT for the post of PGT Mathematics, can he/she apply for TGT/PRT Mathematics in some other school?

15. I am based in Bihar. Can I appear for TGT Social Science and PRT English as I am eligible for both the posts?

16. As per the new circular issued by CBSE the name of vacancy for Nursery teacher is Balvatika teacher. How will this vacancy be advertised?

Please mention Nursery/Bal-Vatika for more clarity

17. Is there any fee for the CBT exam?

Yes, CBT fee will be charged from eligible candidates at the time of CBT Registration from November 21 to December 10, 2024.

18. How will the candidates get the roll number for CBT?

19. What is the website address for filling the CBT application?